Project Title & Abstract Mentor Approval Form

Undergraduate SYMPOSIUM

Save the date! The 2026 Undergraduate Symposium will be held on **Friday, April 17th** at Union South and the Discovery Building.

About

This form serves to confirm mentor approval of a student's proposed project for UW-Madison's 28th annual Undergraduate Symposium.

All applicants are required to submit a complete and signed mentor approval form to present at the Undergraduate Symposium.

This file is a fillable PDF and can be completed without printing.
https://www.adobe.com/acrobat/online/sign-pdf.html

Applicant Information

This section is to be completed by the undergraduate applicant prior to meeting with your mentor. If you plan to present your project with a group, please designate one group member to complete this form and submit the application.

Applicant Name:

Applicant Email:

Co-presenters are other undergraduate students who will be presenting with you at the Undergraduate Symposium (if applicable).

Co-Presenter Name(s):

Co-Presenter Email(s):

Additional authors are individuals not listed elsewhere on this form who made significant contributions to your project (if applicable).

Additional Author Name(s):

Additional Author Email(s):

Project Information

Final Project Title:

Final Project Abstract or Artist's Statement (maximum 125 words):

Keywords (3-5):

Mentor Information

This section is to be completed by a project mentor.

Mentor Name:

Mentor Email:

Mentor Department:

Mentor School or College:

How would you classify this project?
Please select the option that best describes this project.

- ☐ Arts & Humanities
- ☐ Computer, Data, and Information Sciences
- ☐ Biological Sciences
- ☐ Physical Sciences
- ☐ Social Sciences
- ☐ Interdisciplinary
- ☐ Other (please write in): _____

Mentor Approval

This section is to be completed by a project mentor. All undergraduate students who submit an application and a complete mentor approval form signed by their project mentor will be able to participate in the Undergraduate Symposium.

Please review the final title, abstract or artist's statement, and keywords on the previous page with your student(s) and make any necessary revisions together.

By signing below, you acknowledge that you have reviewed and approve of the final project title, abstract or artist's statement, and keywords as listed on this form. You also acknowledge that you have been informed of the presenter deadlines below. Please note these important deadlines and encourage your students to submit their posters or presentation materials on time.

April 8, 2026 - Students presenting a poster at the Undergraduate Symposium will have the opportunity to print one 43" by 36" poster for free through College Library for the event. College Library is the only printing venue that offers this service to presenters. **If undergraduates submit posters for printing at any other location, including other campus libraries, they will be responsible for the full cost of printing their poster.** The deadline to submit a poster for printing through College Library will be 11:59pm on Wednesday, April 8, 2026.

April 15, 2026 - All participants sharing presentations at the Undergraduate Symposium requiring use of audiovisual equipment (slides, video, music, etc.) will be required to submit their presentation materials by 11:59pm on Wednesday, April 15, 2026.

Mentor Signature:

Form Submission Instructions

Once completed, this form needs to be uploaded by the undergraduate student applicant into the Qualtrics application on the Undergraduate Symposium website.

For more information, please visit: https://ugradsymposium.wisc.edu/apply

The online application will accept many file formats including PDF, but photo files (jpeg, png, etc.) cannot be accepted. If you need to convert a photo file to a PDF, you can use the following Adobe converter: https://www.adobe.com/acrobat/online/jpg-to-pdf.html.

Application deadline: 11:59pm on Friday, March 6, 2026.

If you have any questions, please feel free to reach out to ugradsymposium@wisc.edu.

Thank you for your interest in participating in the 2026 Undergraduate Symposium!