

# Project Title & Abstract Mentor Approval Form



*Undergraduate*  
SYMPOSIUM

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Save the date! The 2025 Undergraduate Symposium will be held on **Friday, April 25th** on floor 2 and 3 of **Union South**.

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## **About:**

This form serves to confirm mentor approval of a student's proposed project for the UW-Madison 2025 Undergraduate Symposium.

All applicants are required to submit a *complete* and *signed* mentor approval form to present at the Undergraduate Symposium.

*This file is a fillable PDF and can be completed without printing.*  
<https://www.adobe.com/acrobat/online/sign-pdf.html>

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## **Applicant Information:**

This section is to be completed by the undergraduate applicant prior to meeting with your mentor. If you plan to present your project with a group, please designate one group member to complete this form and submit the application.

**Applicant Name:**

**Applicant Email:**

Co-presenters are other undergraduate students who will be presenting with you at the Undergraduate Symposium (if applicable).

**Co-Presenter Name(s):**

**Co-Presenter Email(s):**

Additional co-authors are students who collaborated with you on your project but will not be presenting with you at the Undergraduate Symposium (if applicable).

**Additional Co-Author Name(s):**

**Additional Co-Author Email(s):**

## Project Information:

Final Project Title:

Final Project Abstract or Artist's Statement (maximum 125 words):

Keywords (3-5):

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## Mentor Information:

This section is to be completed by a project mentor.

Mentor Name:

Mentor Email:

Mentor Department:

### How would you classify this project?

Please select the option that best describes this project.

Arts & Humanities

Computer, Data, and Information Sciences

Biological Sciences

Physical Sciences

Social Sciences

Interdisciplinary

Other (please write in):

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## **Mentor Approval:**

This section is to be completed by a project mentor. All undergraduate students who submit an application and a complete mentor approval form signed by their project mentor will be able to participate in the Undergraduate Symposium.

Please review the final title, abstract or artist's statement, and keywords on the previous page with your student(s) and make any necessary revisions together.

**By signing below, you acknowledge that you have reviewed and approve of the final project title, abstract or artist's statement, and keywords as listed on this form.**

Please also note the following important deadlines and encourage your student(s) to submit their poster or presentation materials on time:

- **11:59pm on Wednesday, April 16th, 2025** - Symposium participants will be able to print their posters for free through College Library. All posters must be submitted for printing by 11:59pm on April 16th, 2025.

- **11:59pm on Wednesday, April 23rd, 2025** - All participants sharing presentations requiring use of audiovisual equipment (slides, video, music, etc.) will be required to submit their presentation materials by 11:59pm on April 23rd, 2025.

**Mentor Signature:**

**Date:**

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## **Form Submission Instructions:**

Once completed, this form needs to be uploaded by the undergraduate student applicant into the Qualtrics application on the Undergraduate Symposium website.

For more information, please visit: <https://ugradsymposium.wisc.edu/apply>

**Application deadline: 11:59pm on Sunday, March 16th, 2025.**

If you have any questions, please feel free to reach out to [ugradsymposium@wisc.edu](mailto:ugradsymposium@wisc.edu).

Thank you for your interest in participating in the 2025 Undergraduate Symposium!